

**Board of Registration of Podiatry
1000 Washington Street, Boston, MA 02118
Minutes of November 8, 2016 Public Meeting**

Board Members Present:

Dr. LeRoy Kelley, Chair
Dr. Raymond Murano, Secretary
Dr. Bruce Bonnell, Member
Dr. Kenneth Leavitt, Member

Administrative Staff Present:

Michael Hawley, Executive Director
Sheila York, Board Counsel
Anne Driscoll, Investigator Supervisor

I. Housekeeping Matters and Evacuation Procedures

Dr. Kelley, the Chair, observed a quorum of board members to be present and opened the meeting at 10:00am.

Executive Director, Michael Hawley informed attendees of the evacuation procedures and location of the restrooms.

II. Vote on Minutes:

Dr. Murano moved to accept the minutes from the October 10, 2016 meeting. Dr. Bonnell seconded the motion. The motion passed unanimously.

III. Investigative Session - Closed Session under MGL ch. 112, Section 65C:

At 10:01, Dr. Bonnell moved to enter investigative session [Closed Session under MGL ch. 112, Section 65C] to consider the following case: PD-16-006. Dr. Murano seconded the motion. The motion passed unanimously.

At the end of the closed session, the open meeting resumed.

During the closed session the board took the following actions:

- PD-16-006 – Table for review at a future meeting

IV. New Items:

- a) Board Chair**
No report.

b) Executive Director, Michael Hawley's Report to the Board:

- I. E-Licensing Update – The Executive director reported that there have been a total of two licenses transmitted from PCS using the new system. The first one was reported on at the October meeting and his license card has since been printed. The second one was processed more quickly but still suffered from delays. IT staff at the division and at PCS are continuing to work out the problem.

c) Board Counsel, Sheila York's Report to the Board:

- I. Update on EO 562 regulation changes – The proposed changes are being reviewed at the Office of Consumer Affairs and Business Regulations for final approval.
- II. Attorney York presented the revised “Diabetic Foot Care Policy”, “Policy Regarding Proper Foot Care” and “Form PD1102” for approval by the board.
Dr. Murano moved to approve the revised policies. Dr. Kelley seconded. The Motion passed unanimously.

d) Open Session for Topics not reasonably anticipated by the Chair 48 hours in advance of meeting.

- I. Anne Driscoll proposed that the investigative unit conduct and audit of 10% of the licensees to determine compliance with CME requirements in 2016.
Dr. Murano moved to authorize such an audit. Dr. Kelley Seconded. The motion passed unanimously.
- II. The Chair noted that when considering public health and safety issues, the Division should be aware that the public is losing access to quality and affordable podiatric healthcare because many recent graduates of podiatric college are leaving the state after completing residencies here due to questions relating to language in the podiatric licensing Massachusetts. This is particularly concerning due to the aging population within the state who are in need of regular podiatric care. The Board briefly discussed Board regulations and statute, and that Hospital Credentialing Committees make decisions regarding which podiatrists will be granted surgical privileges. Board staff stated that they will inform senior managers within the Division of this issue and that it can be scheduled for further discussion at a future board meeting.
- III. Board members requested that staff provide list of licensees, number of licenses issued each year as well as the number of limited licensees who do not pursue Massachusetts podiatrist licenses.

Dr. Kelley moved to adjourn the meeting at 10:52. Dr. Murano seconded. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, reading "Michael Hawley". The signature is fluid and cursive, with the first name "Michael" and last name "Hawley" clearly legible.

Michael Hawley
Executive Director

List of Documents Used at the Public Meeting:

1. Agenda dated November 8, 2016
2. Draft of minutes dated October 11, 2016
3. Draft of revised Podiatry Board's Diabetic Foot Care Policy
4. Draft of revised Podiatry Board's Policy Regarding Proper Foot Care
5. Draft of revised Podiatry Board's Form PD1102